Manitoba Physical Education Teachers Association Inc.
Association Manitobaine des Enseignant e. s. en Education Physique Inc.

PROFESSIONAL DEVELOPMENT FUNDING APPLICATION FORM

FUNDING MECHANICS

The MPETA professional development fund was established through constitutional guidelines. Once this amount has been expended, no further monies will be available for PD assistance until the following December. Activities will be funded to a maximum of $300 (Canadian funds) per year. A maximum of $100 will be funded, if the candidate was funded over $200 in the previous year. Following one year of reduced funding ($100) the applicant will again be eligible for $300.

APPLICATIONS ARE TAKEN ON A 'FIRST-COME, FIRST-SERVED' BASIS.
APPLICATIONS MAY BE SUBMITTED NO LATER THAN 2 WEEKS BEFORE AN EVENT.

OBLIGATIONS OF THE APPLICANT

1. The applicant must have a **FULL** membership in good standing for two consecutive years prior to the application. First year teachers are exempt from this clause.
2. The conference or workshop applied for must be applicable to physical education or health education.
3. The applicant must provide receipts of expenses incurred from the conference or workshop.
4. The application must be made prior to the event. Funding requests made after the event will not be considered.
5. The applicant must provide an article describing the conference, workshop or session for publication in the MPETA Journal. Include some practical games, new ideas and/or different activities to share with you colleagues. Be sure to include the details to allow others to replicate the game, idea and/or activity! **This must be submitted electronically in Word (PC version) to** mpeta@sportmanitoba.ca
6. Reimbursement of funds will be withheld until **journal articles and post event forms** are received.

Name_____ School_____

Mailing Address_____ Division_____

City_____ Postal Code_____ Phone (w)_____

Email_____ Fax (w)_____

____ Yes, I am in my first year of teaching.
____ Yes, I would be willing to share my experience with my colleagues at a workshop.

PROGRAM TITLE / DESCRIPTION **(Please attach information on the event.)**

Conference/Workshop_____

Location_____ Dates_____

ANTICIPATED EXPENSES	AMOUNT	FUNDING	AMOUNT
Registration	$	**MPETA PD Contribution Request**	$
Transportation	$		
Food	$	School Contribution	$
Lodging	$	Division Contribution	$
Substitute Costs	$	Your Contribution	$
EXPENSES TOTAL	$	**FUNDING TOTAL**	$

SEND PD FUNDING REQUEST FORM TO:
MPETA Professional Development Fund
145 Pacific Avenue - Winnipeg, MB R3B 2Z6
Phone: (204) 926-8357 **Fax:** (204) 925-5703 **Email:** mpeta@sportmanitoba.ca